



University of Fort Hare
Together in Excellence

TENDER NOTICE

Bidders are hereby invited to bid for the following UFH projects:

PROJECT NAME	CIDB GRADING	TENDER DOCUMENT PRICE
UNIVERSITY OF FORT HARE: ALICE CAMPUS REPAIRS AND RENOVATIONS PROGRAMME UFH-SCM-01/2018	8GB and higher	R2 000.00

PROJECT NAME	CIDB GRADING	TENDER DOCUMENT PRICE
UNIVERSITY OF FORT HARE: EAST LONDON CAMPUS REPAIRS AND RENOVATIONS PROGRAMME UFH-SCM-02/2018	8GB and higher	R2 000.00

PROJECT NAME	CIDB GRADING	TENDER DOCUMENT PRICE
UNIVERSITY OF FORT HARE: BISHO CAMPUS REPAIRS AND RENOVATIONS PROGRAMME UFH-SCM-03/2018	6GB and higher	R1 500.00

FOR THE ABOVE THREE (3) TENDERS:

Formal bid documents that contain detailed terms of reference of the required services above can be obtained from the office of the Supply Chain Management, through payment of non-refundable amount indicated above for each tender/bid as per the relevant required CIDB grading. The account details are:

Bank Name: Standard Bank
Account Name: University of Fort Hare
Account Number: 082746524
Branch Name: Alice
Branch Code: 050119
Reference: Bid reference and Bidder's company name

Proof of payment must be shown upon collection of the formal tender document from the University of Fort Hare, East London Campus, Room 426, 4th Floor, Gasson Centre Building, Church Street, East London. Documents can be collected during office hours between **08h00 to 16h30 as from 12 April 2018.**

Any reference to words "Bid" or "Bidder" herein and/or any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer"

Note: A compulsory pre-tender site inspection will be held on 10 April 2018 as scheduled below:

NO.	VENUE	CAMPUS	TIME
1.	Institutional Advancement Boardroom, No. 1 Commissioner Street East	London Campus	10h00
2.	Lecture Theatre Hall C1	Bisho	12h00
3.	Administration Building	Alice campus	14h30

Late arrivals will not be allowed to participate in the meeting and their submissions shall be declared non-responsive. Furthermore, it is compulsory for all tenderers to attend the briefing session of each campus. The briefing session shall commence in East London, Bisho then Alice campus as per the above table, and this should be considered as one meeting.

All prospective tenderers are required to attend this compulsory briefing. It is compulsory that a signatory of the company attend.

Tenderers shall take note of the following tender conditions: • Project Value is in CIDB Grades as indicated in the table above • Tenderers are required to have a relevant CIDB Contractor grading designation • Tenderers to tender within their CIDB category grade only (**see above**) • An approved fixed construction guarantee will be required • Late tenders will not be accepted • E-mailed tenders **will not** be accepted • Failure to complete all supplementary information and the **RETURNABLE SCHEDULES** may result in the tender being eliminated • Preferential Procurement Policy Framework Act and Regulation 2017 principles will apply, whereby a tenderer's submission will be evaluated according to the sum of the Award of Points in respect of the tender value and the status of the enterprise • Bidders agree to and are bound by the Preferential Procurement Regulations 2017 and will subcontract 30% of the value of the works inclusive of all allowances to subcontractors provided and managed by the University of Fort Hare Project Management Unit • A valid B-BBEE level verification certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) must be submitted in order to qualify for B-BBEE preference points • The procedure for the evaluation of responsive tenders is: **Stage 1:** Administrative Compliance; **Stage 2:** Functionality; **Stage 3:** Price and Preference.

Functionality criteria are as follows:

CRITERIA	DETAIL	WEIGHT MAXIMUM
1	Method Statement	25
2	Key Personnel Qualifications	20
3	Key Personnel Experience	20
4	Company Experience	20
5	Bank Rating	15
TOTAL		100

Note: In order to proceed to the next stage of evaluation the bidder needs to score a minimum of 60 out of 100.

Price and Preference criteria are as follows: • 80 Points for Price • 20 Points for B-BBEE status level of Contribution • Tender Forms (Form C1.1: Form of offer and acceptance) that are incomplete or incorrectly completed shall result in the elimination of that tender • The University of Fort Hare will verify the tax compliance status of bidders on the Central Supplier Database (CSD) • Form T2.2r (Compulsory Enterprise Questionnaire) must be completed by all Parties to a JV or the tender shall be eliminated • All parties to a JV shall be part of the University of Fort Hare panel of contractors • The bidder shall be required to submit a Letter of Good-standing with the Compensation Commission as a returnable.

Faxed, e-mailed or electronic documents will not be accepted as a form of bid document. Tenders must remain valid for **120 days.**

Submissions: Valid original bid offers must be submitted on or before 03 May 2018 at 11h00, in the tender box (Yellow and Blue Box) situated on the foyer, at 50 Church Street, Administration Building or by post to address: 50 Church Street, Gasson Building, Room 426, 4th Floor, Quigney, East London, 5200.

Enquiries: For further enquiries, please don't hesitate to call the Supply Chain Management office, on tel. (043) 704 7251.

University of Fort Hare reserves the right not to make any award in respect of the above bid.